

[Naam]

[Adres]

[Woonplaats]

[Plaatsnaam, datum]

Dear Sir or Madam,

We recently received a cheque from you. We would like to ask you to pay us using a different method in the future. From 1 January 2020, our bank (ABN AMRO N.V. in the Netherlands) will no longer accept cheques. ABN AMRO will stop processing cheques because they are now hardly used, which makes processing them expensive.

Would you therefore be so kind as to pay us in future by electronic funds transfer?

This can be done to the following account number:

IBAN: [your account number]

BIC: ABNANL2A

Bank: ABN AMRO

We thank you in advance for your cooperation!

Kind regards,

[ondertekening]